

DOCUMENTS RFC 2350

1. Document Information

This document provides basic information about PapuabaratProv-CSIRT, how to contact him, a description of his responsibilities and the services offered.

1.1 Last Update Date

04 March 2021

1.2 Distribution List for Notifications

Internal

1.3 The location where this document can be obtained

<https://csirt.papuabaratprov.go.id/portal/rfc2350>

2. Contact Information

2.1 CSIRT Team Name

PapuabaratProv-CSIRT

2.2 Address

Jln. Brigjen Abraham O. Organise West Papua Governor Office Complex (Behind West Papua SATPOL PP Office) Arfai 2 Manokwari

2.3 Time Zone

West Papua (GMT +9)

2.4 Phone number

-

2.5 Facsimile Number

-

2.6 Other telecommunications

2.7 Electronic mail address (e-mail)

aduansiber@papuabaratprov.go.id

2.8 Public key information and encryption

----- BEGIN PGP PUBLIC KEY BLOCK -----

```
mQENBGBCBw8BCADFx4ldk + NrZwji / xiNC3McV4TMO1lxRi5XmQQX6lmUU + OBnYjH
+ 0mWNo5rzDXudlcEb15KnjXqe6eV0dugEJUaxwuUAoCzWPBpHdR90JtsXwcejTnN
DDHB8hS + JFNjsopfXW9EcdTxCTs / IECa1l2R7mYnD2BOW5BGDdgxqR0SAgJw5PzH
ewG7DiEhK6l3llyraKz1dUnFJM3znMnp8301v1fwPt90RjYi6xCKPb + tvs0LRGnO
8nBtc4ocJzAi9EdFdJeER2Tr3ji5HoAhn6bAM5MsBT3pT0FvWa7NUnf8KYPkjBU1
kHTRb6KhlQtrmb2eqoGxcrAG1m / 2FYxR2sJIABEBAAG0MVBhcHVhYmFyYXRQcm92
LUNTSVJUIDxhZHVhbkbWYXB1YWJhcmF0cHJvd5nby5pZD6JAVQEEwEIAD4WlQTG
2tfX + rs8Mp8yNmLMHz82f4e1sgUCYEIHDwlbAwUJA8lawQULCQgHAgYVCgkICwIE
FglDAQIeAQIXgAAKCRDMHz82f4e1ssGGB / 4rgEhqBC5vXDvWdRypQfliH0HAfXzA
ZYaABeAV7aDejER / y8dZ6VV8lQ4Xk + Ume0lsx1j0MG7Qz8jMUVHLpmrdKMBJQ12Q
EVMEznsgCEyREvG / 1mbAXEmagUJSdEti5TkFhDwLq4UjTN9nKpVORJww0gKM8yZx
ThoLPGQcPkpelTwXvpdqqtz + mIB + SfCkTgVnBbAwlosGgoBQXSO6626 + 6cmTCKUp
z4QIBowG8QH8Ew2kq05k4Um5vO + h3f61zZLFQntHAu4WjHq + mWm1 + Vuv2d5z4AVh
fUpaNRrt8TvYy5mCWN7jLGOmmPgjr / 6S2AP5d3FbynPo0PVm3wUhsAVnuQENBGB
Bw8BCADi2w51bKCwGB8ChBGAOYwaPaO / YyKsKaO8f6vWLGga06zd / hrbKwwHWUuV
33EAvoDm710w5wooS / rEZuhParti9l0CWlh5SZMX7sWXeRsDiGmPE + RU1ou5Kxgz
ssEyaySzhTH + 2B7lJG2qTAJv5muHc8ch3qOisifgTVPGzOe6bDG1YEokkODK4uZaA
paV42LDZPPCTdQ0WhweFXhFOES6KnhaxlUZnN3BjQNNaiigtS7jqnsN2VEH0cEAa
Jtuj55rBTJd2mO + S1SiC2qFB / EZxFyMVD7eXMfxbSc2lgaLgh0PUmMWDtH / U8MIU
rG1G5e / r1j2fa / AA2iKrxLapE8nPABEBAAGJATwEGAEIACYWIQTG2tfX + rs8Mp8y
NmLMHz82f4e1sgUCYEIHDwlbDAUJA8lawQAKCRDMHz82f4e1spDzCAC4 / aDoJEDs
MG7pJKmPnspB5CnI0lqkPtAyG8c94VtgRtOCQv2DdCZTxwkm5Wr4g4nB9TD1PPUR
Vjw // blspNTIN2lUnfy7jGJM6vkXlch / JkknrftraV1YuiZy // mLBZt6rlvCris1
LmWkurZZueH61KGB7nQLvHdOnRw8tBHD4khKEQPlsu98uDJeOHmBxAYKV9RigeAB
kiaGDQtY4qHCuOj3VrYHI6AC7Flzna + y / dJ9zx35ctoOUYEYnu1xwwNmrMNNov
1z0RsablUZavgfsemQdPCvu5CDXBrGs9rje0Qj9Jmnyqy4BACjPdKpg / IRoy / FOR
b7SqMdvReUpb
= yNtl
```

----- END PGP PUBLIC KEY BLOCK -----

2.9 CSIRT Team Members

The Chairperson of West Papua Prov-CSIRT is the Head of the Communication, Informatics, Encoding and Statistics Office of West Papua Province who is included in the Team, namely the Head of the ICT Infrastructure Division, the Head of the Encoding and Statistics Division, the Head of the Public

Communication Information Division and the Staff of the Encoding and Statistical Information Communication Office of West Papua Province.

2.1 Other information

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2.1 Customer Contact Points

For cyber complaints, please send a report to the following email aduansiber@papuabaratprov.go.id

Hours of Operation: Monday - Friday 9:00 a.m. to 3:00 p.m. WIT (GMT +9)

3. Notice

3.1 Mission Statement

- a) Coordinating the handling of cybersecurity incidents in the West Papua Province, both in the OPD of West Papua Province and in districts / cities in the Province of West Papua.
- b) Increase awareness of information security in agencies / organizations that are constituents of PapuabaratProv-CSIRT.

3.2 Constituents

The constituents of the PapuabaratProv-CSIRT consist of:

- a) The entire OPD of West Papua Province
- b) All Regencies / Cities in West Papua Province

3.3 Sponsorship

PapuabaratProv-CSIRT is part of the West Papua Encoding and Statistical Information Communication Office so that all funding comes from the APBD.

3.4 Authority

PapuabaratProv-CSIRT conducts response and recovery at the request of its constituents

4. Policy

4.1 Type of Incident and Level of Support

PapuabaratProv-CSIRT receives cybersecurity incidents and constituents and will then coordinate the handling of cybersecurity incidents with BSSN, as Gov-CSIRT.

4.2 Cooperation, Interaction and Information Disclosure

PapuabaratProv-CSIRT collaborates with BSSN, as Gov-CSIRT, in cybersecurity. All information received by PapuabaratProv-CSIRT will be guaranteed its confidentiality

4.3 Communication and Authentication

For casual communication, PapuabaratProv-CSIRT uses an official email address without data encryption (conventional e-mail) and a telephone. However, communication that contains sensitive / limited / confidential information can be done via official email using public key encryption using PGP.

5. Service

5.1 Incident Response

- a) Ensuring the truth of the incident and whistleblower
- b) Assess the impact and priority of the incident

5.1.2 Incident Coordination

- a) Coordinating incidents with Constituents
- b) Determine the possible causes of the incident
- c) Provide recommendations for countermeasures based on the guidelines / SOPs held to the constituents
- d) Coordinating incidents with Gov-SIRT or other related parties

5.5 Proactive Activities

- a) Organizing cybersecurity workshops for constituents
- b) Organizing cybersecurity incident test drill activities to constituents
- c) Organizing cybersecurity outreach to constituents.

6. Incident Reporting

Cybersecurity incident reports can be sent to aduansiber@papuabaratprov.go.id by attaching at least

- a. Photo / Scan of identity card
- b. Evidence of the incident in the form of photos or screenshots or log files found.

7. Disclaimer

There is no